

# Scrutiny Board (Adult Social Care) Proposals Working Group

25<sup>th</sup> March 2009, 10.15 a.m.  
Committee Room 5, Civic Hall, Leeds

## MINUTES

### ATTENDANCE

#### Members:

Cllr. Judith Chapman (JC) (Chair)  
Cllr. Suzi Armitage (SA)  
Cllr. Clive Fox (CF)  
Cllr. Debra Coupar (DC)  
Cllr. Ann Blackburn (AB)  
Joy Fisher (JF) (co-opted member)  
Sally Morgan (SM) (co-opted member)

#### Officers:

Dennis Holmes (DH) Chief Commissioning Office  
Coral Harrison (CH) Administrative Officer

**Interests Declared** – Cllr. Debra Coupar – Member of the Learning, Disability Partnership Board

NO.	ITEM	ACTION
1	<p><b>Attendance /Introductions /Apologies</b></p> <p>The above attendance was noted.</p> <p>JC asked attendees to introduce themselves to the meeting to assist Coral Harrison in taking the minutes.</p> <p>Apologies were received from Cllr. Penny Ewens.</p>	
2	<p><b>Minutes of the Previous Meeting</b></p> <p>Received and Approved.</p> <p>JC asked if there is anything arising from the Minutes as today's agenda is dealing only with the Independence, Wellbeing and Choice Inspection Action Plan.</p> <p>DC asked about the Roseville Doors Service and JC advised that an email has been sent to Neil Evans asking how this is going to be addressed.</p> <p>CF advised that Doors Service meetings now take place monthly instead of quarterly.</p> <p>DC commented that she only raised this issue today as she didn't want the Laundry to suffer an adverse effect. JC stated that the Laundry hadn't come to Scrutiny yet.</p>	

<p><b>3</b></p>	<p><b>Independence Wellbeing and Choice Inspection Action Plan: February 2009</b></p> <p>JC asked DH if he could update us on the CSCI Inspector’s visit last week.</p> <p>The Inspector has agreed to receive recommendations for amendments to the Action Plan timescales. He has offered his views on the proposals if a schedule of proposed amendments is provided.</p> <p>There was a positive response on safeguarding from the Inspector and he is assured by the level of scrutiny provided.</p> <p>It was agreed that we are now moving at the correct speed with the Action Plan and other areas have not been neglected with spending so much time of the safeguarding issue.</p> <p><b><u>Action Plan</u></b></p> <p>JC’s suggestion of an arrow indicator to clearly show progress has been implemented on the Action Plan and all felt that this works very well.</p> <p>JC stated that she hopes the Scrutiny Board will continue with this enquiry next year.</p> <p>A discussion took place on direct payments. DH said we must be sensitive to all individuals and was aware some people don’t want direct payments meaning they have to take control of their own care. JF said she does not see a big appetite for direct payments. SM said by March 2011 statistics state that the number of people expected to be on direct payments will have quadrupled – DH said the figure is 30%.</p> <p>15.2 Protocol procedures have been put in place with local hospitals, but not Harrogate District.</p> <p>1.7 DH confirmed that the sample safeguarding cases to be reviewed are behind schedule but will be reported to the next Scrutiny Board.</p> <p>1.9 AB asked what progress is being made – DH confirmed three people were currently being recruited and he expects them to start in April.</p> <p>2.5 DH confirmed the case file audit on Establishing Quality Circle for Managers and Sharing Learning will be presented back through the Scrutiny Board.</p> <p>5.1 DC asked if the Group could have sight of the Risk Management Standards Protocol so that the outcomes can be seen. DH confirmed that his Department will share the Easy Care Tool with the Group.</p> <p>14.5 CF asked where we are at with developing joint commissioning frameworks with health. DH stated we are trying to negotiate areas where it would be advantageous, such as:- mental health services, provision of home care, and long term care beds.</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>DH</p> <p></p> <p>DH</p> <p>DH</p> <p></p>
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	<p>18.3 JF asked how are we going to make sure Carers are getting informed about services. DH confirmed that a marketing strategy is being discussed.</p> <p>At the end of the meeting JC said the Group was beginning to get a good feeling that we are moving in the right direction.</p>	
4	<p><b>Future meeting dates</b></p> <p>The following meeting date was agreed.</p> <p>30<sup>th</sup> April 2009 - Committee Room 4 - 10.15am.</p> <p>Specific agenda items to be confirmed.</p>	SN